

Library in Harding Township for five years, eleven months, an Assistant Library Director for Kemmerer Library in Harding Township for three years, three months, and a Circulation Supervisor for Harding Township Library for four years.

CONCLUSION

N.J.A.C. 4A:4-2.3(b) provides that applicants shall meet all requirements specified in the open competitive examination announcement by the closing date. *N.J.A.C.* 4A:1-1.2(c) states that the Commission may relax a rule for good cause in particular situations, on notice to affected parties, in order to effectuate the purposes of Title 11A, New Jersey Statutes.

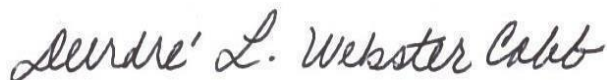
A review of the appellant's application reveals that the decision by the Agency Services, denying the appellant's admittance to the subject examination since she does not possess the required experience, was correct. She received credit for the experience listed on her application, and could not receive credit for experience not provided with her application. For any future positions in which she might be interested, the appellant is cautioned that she should complete her application and provide all requested information. While the appellant failed to follow basic instructions in filling out her application, the examination was cancelled, the appellant is still serving as a provisional appointee, and she has indicated that she had the required amount of applicable experience prior to the June 2021 closing date. Based on the circumstances presented, good cause has been established to relax the provisions of *N.J.A.C.* 4A:4-2.3(b) to accept the appellant's additional experience and admit her to the examination.

ORDER

Therefore, it is ordered that this appeal be granted, and the appellant's application be processed.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE
CIVIL SERVICE COMMISSION ON
THE 6TH DAY OF OCTOBER, 2021



Deirdre L. Webster Cobb
Chairperson
Civil Service Commission

Inquiries
and
Correspondence

Allison Chris Myers
Director
Division of Appeals and Regulatory Affairs
Civil Service Commission
Written Record Appeals Unit
P. O. Box 312
Trenton, New Jersey 08625-0312

c: Lottie Newlin
Neil Henry
Division of Agency Services
Records Center